

Checklist – Club Development

Action/Task		Approved
Name/Type of club		
Description of Club		
Approximate # Regular participants		
Approximate # Ordinary participants		
Approximate # Associate participants		
Facilities Required		
Equipment Required		
Financial Requirements		
CIP requirements have been met /confirmed		
Marketing strategy		
Club Fee Structure		
Club Constitution		
Club Bylaws		
Public responsibilities		
Non-Public responsibility		
Health and Safety requirements		
Training requirements if applicable		