



Information for Military Family Members applying for Alberta Health Care Insurance Plan coverage

Effective April 1, 2013, Alberta Health will waive the three month waiting period for Alberta Health Care Insurance Plan (AHCIP) coverage for military families who are new residents to Alberta from another part of Canada.

An eligible resident of Alberta is a person who is:

- Legally entitled to be or to remain in Canada and makes his/her permanent home in Alberta;
- Committed to being physically present in Alberta for at least 183 days in a 12 month period;
- Not claiming residency or obtaining benefits under a claim of residency in another province, territory or country; and
- Any other person deemed by the regulations to be a resident not including a tourist, transient or visitor to Alberta.

The family of a Canadian Forces (CF) member, who is a Regular Force member or a Reservist currently deployed into active service by the CF, is eligible for AHCIP coverage on the date of arrival in Alberta. This is providing the application for AHCIP coverage is received by the end of the third month from the date of arrival and includes:

- Proof of Alberta residency, identity and legal entitlement to be in Canada (see list of documents on Page 2) if the applicant is a spouse or adult interdependent partner of the CF member. An applicant who is a dependant child does not need to provide these documents; and
- Proof of military status (see list of documents below).

List of acceptable documents for proof of military status

- Canadian Forces member's **Military Identification Card** (e.g., NDI 20);
- **Special Passport** (for military family members returning from an out of country posting);
- Canadian Forces **Member's Personnel Record Résumé**;
- Canadian Forces member's **Posting Message** (with accompanying photo identification); or
- **Letter** from local Alberta Military Family Resource Centre on letterhead, confirming military family status of applicants (issued at the discretion of your local Military Family Resource Centre).

Original documents are required when applying in person. Photocopies of documents are acceptable if applying by mail and must include front and back of the document, if applicable. Do not send original documents through the mail as their safe return cannot be guaranteed.

Information about the AHCIP is available on the Alberta Health website at:

www.health.alberta.ca/AHCIP/forms-claims.html. For any questions about completing the form and where to apply in person, call Alberta Health in Edmonton at 780-427-1432. If you are calling from outside Edmonton but within Alberta, call toll free by dialing 310-0000, then 780-427-1432 when prompted.

**List of documents to prove
Alberta residency, identity and legal entitlement to be in Canada**

1. Alberta residency

Document must show name and current Alberta address, which must be the same as on the application

- Current Alberta driver's licence
- Current Alberta registries identity card
- Current utility bills for an Alberta residence
- A current pay stub, bank statement or lease agreement may be submitted as proof of Alberta residency as long as it includes your full name and Alberta address

AND

2. Identity

Document must be government issued identification (ID) which shows your photo, name and birth date

- Canadian/Non-Canadian passport
- Canadian citizenship card
- Permanent Resident Card
- Federal identification card
- Current Alberta, provincial or territorial driver's licence

AND

3. Legal entitlement to be in Canada

Document must be ID which shows your name and birth date

- Canadian passport
- Canadian citizenship card
- Canadian birth certificate
- Permanent Resident Card
- Canada entry document

In some instances, a document may be used as proof for more than one category.

Registering with Alberta Health for AHCIP coverage Questions and Answers

Q1. How will the military family qualify for the exemption from the three month waiting period?

A1. To qualify for the exemption from the three-month waiting period, the family must complete an Application for Alberta Health Care Insurance Plan form, and provide:

- proof of Alberta residency, identity and legal entitlement to be in Canada if the applicant is a spouse or partner, (see list of documents on Page 2), and
- proof of military status (see list of documents on Page 1).

If the documents to prove Alberta residency, identity and legal entitlement to be in Canada are not provided, the application cannot be processed.

If the document to prove military status is not provided, the family will be provided coverage on the first day of the third month following the date of arrival in Alberta.

If the application and required documents are not received by the end of the third month from the date of arrival; Alberta Health will assign another start date for coverage.

Q2: Does the family qualify for the exemption from the three month waiting period if the CF member arrives in Alberta at a later date?

A2: Yes. Families moving to Alberta from another part of Canada will qualify for the exemption, providing the completed application form and the required documents, including proof of military status, are received by the end of third month from the family's date of arrival in Alberta.

Families moving to Alberta from outside Canada are eligible for coverage on the date of arrival into Alberta providing the completed application form and proof of Alberta residency, identity and legal entitlement to be in Canada are received by the end of the third month from the family's date of arrival in Alberta.

Q3. Does the CF member have to be present when the family applies in person?

A3. No. However, all required original documents, including proof of military status (see list of documents on Page 1), must be provided at the time of application.

Q4. Who qualifies as a dependant of CF member?

A4. An eligible dependant is a:

- Spouse; or
- Adult interdependent partner which is a person who lives together with another person in a relationship of interdependence under any of the following circumstances:
 - The relationship has been for a continuous period of not less than three years; or
 - The relationship is of some permanence as there is a child of the relationship by birth or adoption; or
 - Two persons have entered into an adult interdependent partner agreement with each other;or
- Child under the age of 21, unmarried and wholly dependent on the parent(s); or
- Child who is 21 years of age or older, unmarried and wholly dependent on the parent(s) because of physical or mental disabilities; or
- Child who is under 25 years of age, unmarried and enrolled in three or more courses at an accredited educational institute.

Q5. When will the family member(s) receive the Alberta Personal Health Card?

A5. The processing time of an Application for Alberta Health Care Insurance form can take up to five days, if applying in person, or up to six weeks if applying by mail. Alberta Health will mail personal health cards after processing the application.