

# Casual Child Care Registration Form

## 1. PARTICIPANT INFORMATION

**Child's Name:**

	Last	First
<b>Birth Date:</b>	<b>Age:</b>	
Day	Month	Year

## 2. PARENT/GUARDIAN INFORMATION

	<u>Mother/Guardian</u>	<u>Father/Guardian</u>
<b>Name</b>		
<b>Rank</b>		
<b>Unit</b>		
<b>Mailing Address</b>		
<b>Home Phone #</b>		
<b>Work Phone #</b>		
<b>Cell Phone #</b>		

## 3. LOCAL EMERGENCY CONTACT (In case parents or guardians are not available)

Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

## 4. PERSONS AUTHORIZED TO PICK UP CHILD

Full Name: \_\_\_\_\_

Full Name: \_\_\_\_\_

Full Name: \_\_\_\_\_

Full Name: \_\_\_\_\_

Is there anyone who is not authorized to pick up your child (please provide documentation):

\_\_\_\_\_

\_\_\_\_\_

## 5. HEALTH INFORMATION

<b>PLEASE DETAIL ANY SPECIAL NEEDS</b>
<b>PLEASE LIST ANY HEALTH CONCERNS, INCLUDING ALLERGIES, THAT STAFF WOULD NEED TO BE AWARE OF</b>
<b>PLEASE LIST ANY SPECIAL DIETARY REQUIREMENTS</b>
<b>PLEASE COMPLETE A <u>CASUAL CHILD CARE MEDICATION FORM (OM.4.17.3)</u> IF YOUR CHILD IS REQUIRED TO TAKE MEDICATIONS WHILE ATTENDING THE PROGRAM.</b>

<b>Please initial next to each applicable policy and sign below.</b>	
	<b>Photo Permission</b> - I give permission for my child's photo to be taken and used in any WMFRC promotional materials, including the website, newsletter, posters, brochures, flyers, displays, newspaper submissions, etc.
	<b>Late Pick Up Policy</b> - I understand that I must pick my child up no later than the scheduled end of programming and that should I fail to do so, regardless of the reason, I will be charged <b>\$5.00 for each 10 minute</b> period that my child remains in Casual Child Care beyond the closing time. I further acknowledge that persistent lateness (five incidents) will result in the cancellation of my child's enrolment at the Centre.
	<b>Booking/Cancellation Policy</b> - I understand that booking casual care is based on available space and child to caregiver ratios. Notice of cancellation must be received the previous week. Cancelled bookings may be rescheduled for a later date, subject to availability.

Information collected by Wainwright Military Family Resource Centre will be used solely for WMFRC purposes under strict confidentiality in compliance with the Privacy Code for Military Family Services Program.

<b>Signature:</b> _____ <i>Parent/Guardian</i>	<b>Date:</b> _____
<b>Signature:</b> _____ <i>WMFRC Staff Member</i>	<b>Date:</b> _____